

MATTERSEY PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held on 1st June 2011 in the All Saints Church Hall, Mattersey

Present:- Cllrs Brown, Roberts, Hunt, Barrett, Chambers, A. Haddon (clerk), 2 members of the public

06/11/023 To receive declaration of office from the Chairman and Councillors
Declarations received.

06/11/024 To receive apologies for absence
Apologies were received from Cllrs Saint and Kendall.

06/11/025 Police Report
The Police did not attend nor send a report.

The meeting was suspended to allow members of the public to raise items with the Parish Council

06/11/026 Public Forum
The following issues were raised:

- Trees still overhanging footpath and roadway at Mattersey Thorpe
- Complimentary remarks regarding grass cutting
- Speeding on Broomfield Lane

The meeting was resumed

06/11/027 To receive declarations of interest
No declarations were received.

06/11/028 To approve the minutes of the meeting held on 4th May 2011
RESOLVED: Approved

06/11/029 To discuss matters arising from the minutes, for information only
04/11/274 – litter bin, The District Council had agreed to re-position the bin.
Planning issues – dropped kerb on Priory Close needed following up.
04/11/259 – Mattersey Old Road – This matter was still being pursued and it was hoped to have a meeting with the new Chair of Footpaths shortly.

06/11/030 Cemetery and village maintenance

- a) Memorial for Clewes – the funeral director claimed that the memorial had been erected shortly after the burial. Cllr Roberts offered to check for photographic evidence.
- b) Memorial for Simmons – Resolved that vase was not permitted in cremation area and that the size should be in line with previous memorials.
- c) Purchase of grave for Worthington – approved
- d) Village Name signs – required strimming or weed killing around the signs.

06/11/031 To consider possible speed control projects & statistics from recent survey
Resolved: To prepare an application for a Local Improvement Scheme grant. Cllr Brown offered to prepare a plan so that estimates for the work could be obtained. This should be in the form of a gateway giving an illusion of the road narrowing.

06/11/032 To receive an update on the Mattersey Thorpe bus shelter
An estimate for the work had been received.
Resolved: To forward a copy to the County Council with a request for the funds to carry out the work and to emphasise that similar work had been carried out in Lound and that support had been received from the Police and ASBO Officer.

06/11/033 To decide whether and where to erect the newly discovered war memorial
The plaque was almost the same as the one which was currently in the Church.
Resolved: To retain the plaque and request the views of the residents as to where it should be situated, with a suggestion that it be placed in the cemetery so that it was accessible to all.

- 06/11/034 To receive an update on the flies problem**
 The District Council were continuing to investigate and had requested a report from experts in the field. There appeared to be a variety of theories.
 Resolved: To ensure that the Parish Council receive a copy of the report as soon as it was available.
- 06/11/035 To consider possible assistance to the school**
 The Head Teacher had reported that there had been some new applications for children to attend the school which was encouraging.
 There had been a request to the Parish Council for a donation to be made to JPAC Ltd which supplied after school and holiday club activities. It was a not for profit organisation. The request related to a specific activity which took place prior to this meeting and so could not be considered.
 Resolved: That the Chairman speaks to one of the Governors to discuss a way forward.
- 06/11/036 To approve the purchase of a laptop for the use of the Parish Council**
 Resolved: To approve a purchase up to the maximum value of £600.
- 06/11/037 To receive a report on the LDF examination hearing.**
 The Chairman had attended the hearing and put forward the Parish Council's comments. Details of the initial response had been circulated to Members and put on file.
 A site allocation report was due in the next few months.
- 06/11/038 To compile a reply to the planning services survey**
 A copy of the survey had been issued to Members prior to the meeting.
 Resolved: That Members reply individually to the survey.
- 06/11/039 To consider a response to the proposed new audit regulations and to review the current internal audit procedures**
 Resolved: To defer response to the new audit regulations. To approve the current internal audit procedures without amendment.
- 06/11/040 To receive an update on street lighting proposals by Notts C.C.**
 There had been 6 responses to the proposals made via the Parish Council. 5 had been in favour and one against.
 It was suggested that lights on street signs could also be switched off as they were reflective.
 Resolved: To reply to the survey in accordance with responses received.
- 06/11/041 Correspondence received when agenda was printed**
- a) Rural affordable housing briefing – Cllr Roberts offered to attend
 - b) Dad's Training workshop
 - c) Reply from Notts CC regarding gritting liability – Resolved: to purchase another 1 tonne bag of grit salt to be delivered in November and to request grit bins for Thorpe Rd/Breck Lane junction and near to school
 - d) Rural Children's Centre LAG meeting
 - e) Grand Charity ball
 - f) Travel & Transport briefing available on-line
- 06/11/042 Correspondence received after agenda was printed**
- a) A reminder from Notts C.C. regarding obtaining a licence for hanging basket displays
- 06/11/043 To consider a request for assistance for a youth project made by TRA**
 Resolved: To support the project providing the community was in favour and a suitable site could be found. To further consider offering to act as third party funder for any WREN application.
- 06/11/044 Finance**
- a) To authorise the following expenditure:

Admin & Salary	£214.61	Cottage Gardens	£176.00
Clerks & Councils Direct	£11.00		

 RESOLVED: Payments authorised
 - b) To receive a report on the current financial status and reconciliation of accounts
 RESOLVED: To add new signatories to the account, to note the report & reconciliation

- c) To approve year end accounts, receive internal audit report and complete annual return
The internal auditor had advised that the tenancy agreement for rent of the cemetery field be shown on the Annual Return. He gave no other recommendations and approved the accounts. RESOLVED: To approve the accounts. The Annual Return was itemised to Members and authorised.

06/11/045

Planning Applications:

- a) App No. 31/11/00008/T Work on trees at Mattersey Rectory
Resolved: That no objections be raised.

06/11/046

Planning Determinations:

1. App No 31/11/00005 Convert redundant barn to dwelling & erect garage block at Beverley House, Main St. - Permission refused.
2. App No 31/11/00002 Replace window with aluminium louvre at Ranskill Telephone Exchange, Blacksmiths Mews – Permission granted
3. Residential caravan at Animal Hotel, Mattersey Thorpe, breach of planning control being investigated.

06/11/047

To determine the contents for the next edition of Idle Talk

- War memorial
- Internal audit
- Village spring clean event
- Successful internal audit

06/11/048

Members reports and exchange of information on matters of concern

- Bassetlaw forum meeting on 21st June
- The TRA have secured 3 new committee members
- Cty Cllr Yates had kindly donated £300 towards the Youth Club which was now in need of a new leader

The following item is of a confidential nature and the press and public were excluded from the meeting during its discussion

06/11/049

Review of clerk's contract and appraisal

Resolved: That the clerk's salary be raised to the next grade scale (SCP 19) in accordance with NALC guidelines.

06/11/050

To confirm the next meeting

RESOLVED: That the next meeting be held on 6th July 2011

Signed Date
(Chairman)